

Monthly billing report

FICTIONAL EXAMPLE - NOT A CLIENT RESULT OR A FORECAST

Example period: May 1-31, 2026. A/R snapshot: May 31, 2026.
A concise view of money received, balances still open and the next review.

01 / Collections and aging

Measure	Example	Definition
Insurance receipts	\$72,000	Insurance payments posted in May.
Patient receipts	\$18,000	Patient payments posted in May.
Total receipts	\$90,000	\$72,000 + \$18,000. Not charges or net profit.
Open insurance A/R	\$100,000	Unpaid insurance balances at May 31.
Insurance A/R over 120 days	\$25,000 / 25%	\$25,000 / \$100,000. Aged from date of service in this example.

02 / Turn the review into next steps

Example action	Example owner / review date
Review the \$25,000 older balance by claim status and identify the next action.	Billing lead / June 5, 2026
Resolve the information requests raised in that review.	Practice contact / June 10, 2026
Review status changes and agree the next priorities.	Billing lead + practice contact / June 12, 2026

An aging balance is not a forecast of collections. Review underlying claim status before deciding what may be collectible. Owners and dates above illustrate a review plan, not a service commitment.

All figures and scenarios are invented. Actual report content, definitions and review arrangements depend on source data, systems and the agreed service scope. No patient data is included.